

Messe Friedrichshafen GmbH
Postfach 20 80
D-88010 Friedrichshafen
Germany

Phone +49 (0)75 41/708-0
Telefax +49 (0)75 41/708-110

Please return one copy

No. 3 – Order for water supply*

Rented equipment

* Messe Friedrichshafen GmbH is only the mediator for your order.
The contractor is Suttner & Michel, am Rohrbach 12/3, D-88045
Friedrichshafen, Tel. + 49 (0) 75 41-5 35 79, Fax +49 (0) 75 41-5 55 79

Type	No.	Unit	€/unit	€ total
Water supply (material on loan)				
Water supply point (1/2" pipe, 50 mm return pipe) up to 5 m long including a 1/2" shut-off valve	_____	each	180.--	_____
Surcharge per extra meter of pipe	_____	per m	7.70	_____
Surcharge per extra meter of return pipe	_____	per m	9.70	_____

Material on loan

Sink unit running cold water (incl. drain)	_____	each	59.--	_____
Sink unit cold water and warm water with electrical tank	_____	each	113.--	_____

Services (Installation of own equipment)

Installation of sink unit, basin, counters, dishwasher, coffee machine	_____	each	32.--	_____
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Water and sewage charges, flat rate

will be invoiced by MFN (€ 4.50 per day)

Water supply points can only be made available if an installation sketch-map is attached to the order form (please fill in form 3a).

A direct debit mandate makes payment easier. If you have not authorised a direct debit mandate please use the yellow **form 1** in your service file.

Your order and legally binding signature confirms acknowledgement of our terms of **delivery and payment conditions overleaf for water supply** and the prices quoted in this form.

Please use the enclosed address stickers (or fill in)

Exhibition/Event: _____

Open-air Hall Stand no. _____

Exhibitor's address

Phone/Fax _____

VAT-Id-No. _____

Official in charge _____

Phone/mobile phone _____

E-mail _____

Required date assembly/dismantling

Connection on _____ (date) **by** _____ (time)

Disconnection on _____ (date) **by** _____ (time)

sum € _____

+ VAT _____

total € _____

Orderer (addressee of invoice):

- Exhibitor (see above)
- Stand builder (only with direct-debit mandate)

Company _____

Street _____

ZIP/City _____

place _____ date _____

company stamp and legally binding signature

We acknowledge the "Technical Guidelines".

Terms of delivery and payment conditions

1. The order form for water supply and installations should be submitted to the organiser's office as soon as possible but at the latest by the date given in the exhibitors' service file. All order forms must be signed. This signature is legally binding.

2. The Messe Friedrichshafen is only the mediator for your order. The contractor is the respective trade specialist responsible for your stand (see list of services).

The quoted prices include articles on loan for delivery, assembly, faults service, dismantling and collection but do not include VAT. The fixed rates must not be exceeded by the contractor.

The order form must be submitted at the latest 14 days prior to the exhibition. If not a surcharge of 10% will become due. In this case the Exhibition Management can not guarantee the installation duly and within the agreed time limit.

Water supply and installation costs will be invoiced by a representative of the plumbing company and must be paid immediately at the stand. The stand personnel must be informed of this and provided with sufficient means of payment. Due to administrative reasons, no exceptions can be made.

The invoice should be checked immediately. Complaints about the contents and amount of the invoice should be made before the stand is dismantled to allow proper rechecking.

3. The exhibitor is not permitted to connect to available supply points himself. In this case the exhibitor would then be liable for all damages arising, as well as for the costs incurred due to the immediate disconnection by the exhibition approved plumber.

4. Water will be exclusively supplied by the water works of the town of Friedrichshafen. Therefore the water works term of delivery form a legally binding part of the organisers terms of installation. The organiser is not liable for water supply failure due to acts of God or caused by circumstances exceeding the organisers control. No responsibility is taken for fluctuations in water pressure.

5. It is possible that a water supply point cannot be made available at the desired position of the hall floor as damage to the hall floor is not permitted. This means that you may have to accept a different location of the water supply point within your stand. If the nearest water supply point for the neighbouring stand is located within your stand, you have to accept this supply point and the connection piping. The same is valid for return pipes. No claims for compensation on the organizer can be made for such constructions which are necessary to properly supply an exhibition stand. The costs for concealing piping with wooden panelling are covered by the exhibitor.

6. Each water supply point is accompanied by a sewage point and a water seal.

7. Installation material is rented to the exhibitor and remains the property of the contractor. The exhibitor is responsible for ensuring that all rented material is handed over to the contractor or is present and in working order when he starts to dismantle after the exhibition. Missing material or appliances will be charged to the exhibitor at the current rate.

8. The above-mentioned conditions of delivery and payment are valid for all orders. Court of jurisdiction and place of payment for both parties is Friedrichshafen.

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No. 3a – Sketch for water supply

Please note!

Kindly remember to use the address sticker and give details of the official in charge.

Please mark clearly the position of the water supply point and detail the exact measurements.

Please identify the situation of your stand by showing the hall walkways and/or neighbouring stand.

Please use the enclosed address stickers (or fill in)

Exhibition/Event:

Open-air Hall Stand no.

Exhibitor's address

Phone/Fax

VAT-Id-No.

Official in charge

Phone/mobile phone

E-mail

Stand size: _____ sqm

Stand dimensions

width: _____ m

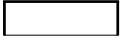
depth: _____ m


Depending on the size of your stand you can use scale 1:50 or 1:100 (please tick)


Scale 1:50
each square = 0,25 meter

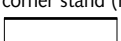
Scale 1:100
each square = 0,5 meter

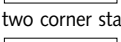
Type of stand:

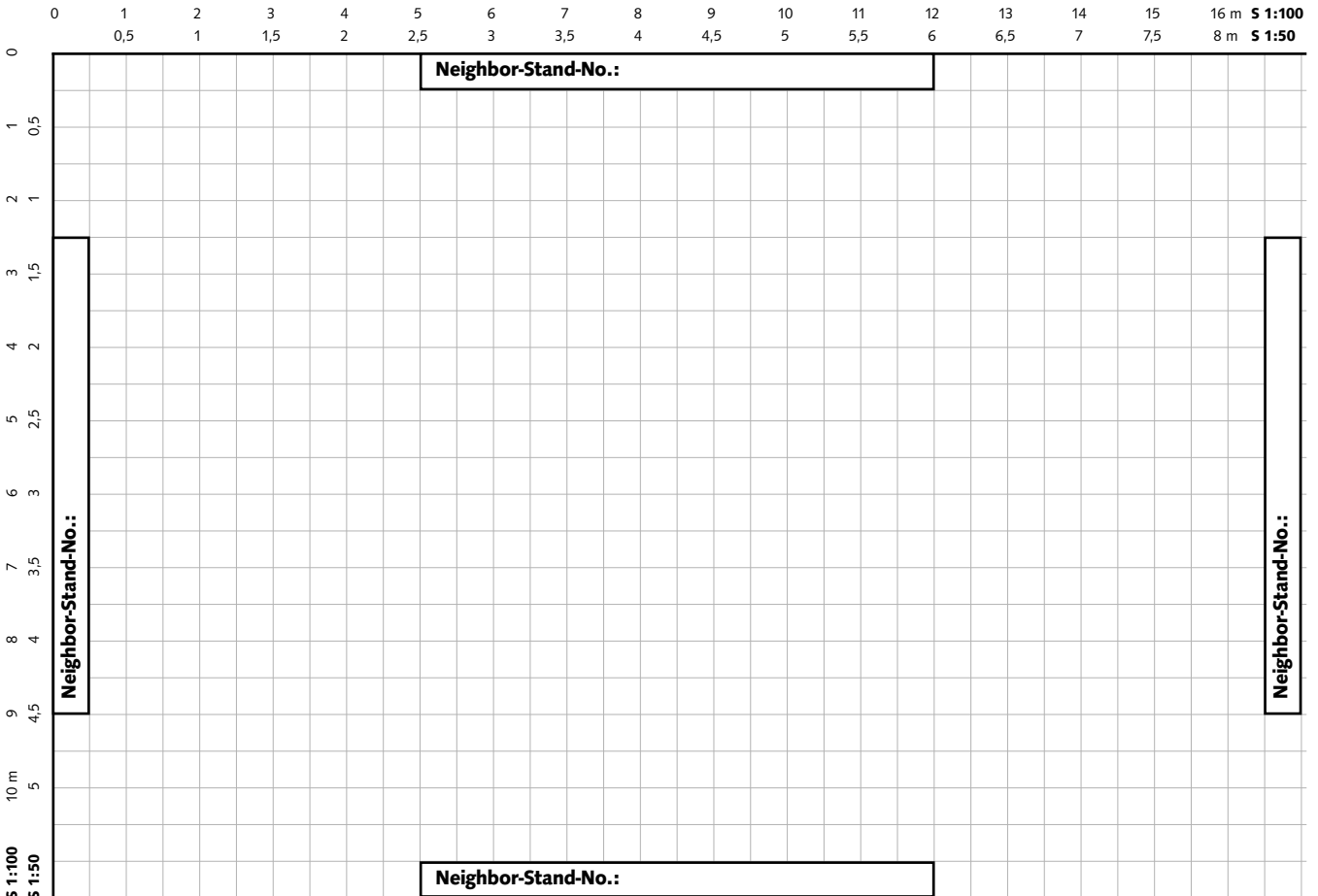
 terrace stand

 corner stand (left)

 corner stand (right)

 two corner stand

 island stand



place

date

company stamp and legally binding signature

We acknowledge the "Technical Guidelines".